

# Panopto: Add a presentation or web content to a recording

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When creating a Panopto recording, you may want to add content from a PowerPoint presentation, third-party application, or web browser to your recording. Panopto supports all of these functionalities. In fact, it can save presentations from PowerPoint (along with Apple's Keynote software) as separate files within your Panopto recording that viewers can access and download.

**Before you start**, you may need access to the following:

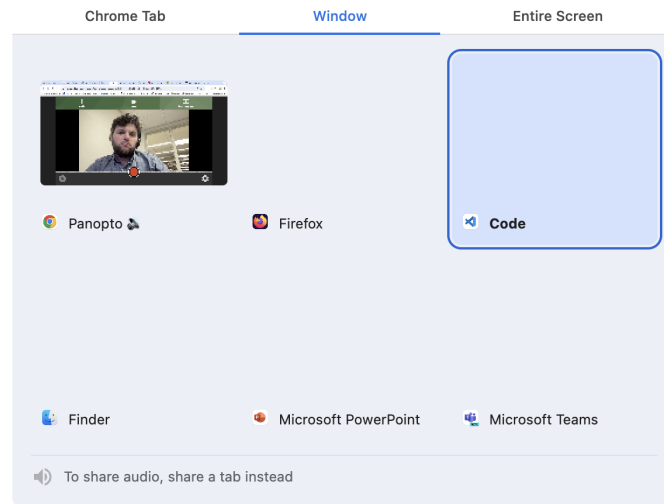
- [an account on Bryn Mawr's Panopto site](#)
- a device that supports web content, Microsoft PowerPoint, or Apple Keynote

## Add Content in Panopto Capture

1. Make sure to log into [Bryn Mawr's Panopto site](#).
2. Click **Create + > Panopto Capture**.
3. A new tab will open with Capture's recording interface. Select **Screens and Apps**.
4. Depending on your browser, you will have different options to select:
  - **Google Chrome:** you can select an individual **Chrome Tab**, an individual **Window** (which will show all open programs on your computer, such as Microsoft Teams, Microsoft PowerPoint, etc.), and **Entire Screen**.

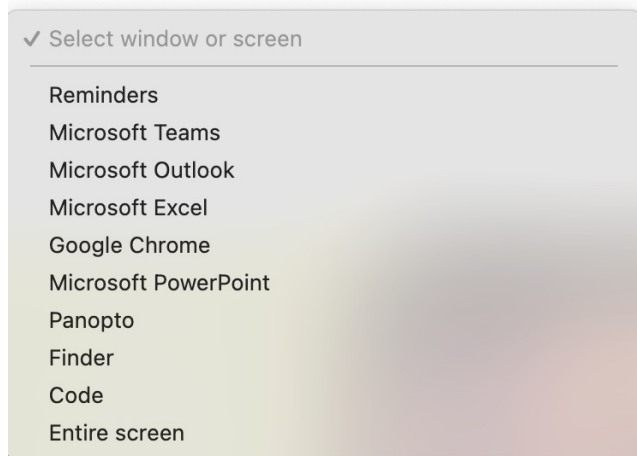
### Choose what to share with brynmawr.hosted.panopto.com

The site will be able to see the contents of your screen

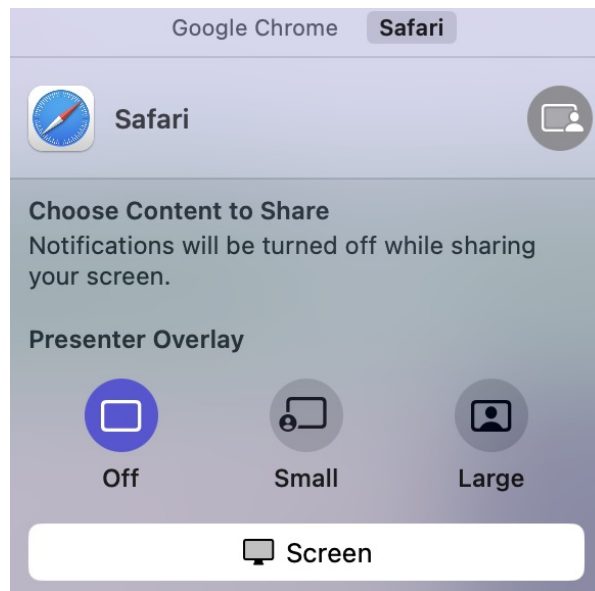


- **Firefox:** you will have a drop-down menu, **Select Window or Screen**. It will list all open programs on your computer.

### Allow brynmawr.hosted.panopto.com to see your screen?



- **Safari:** you will have the option of selecting any Internet browser you have open.

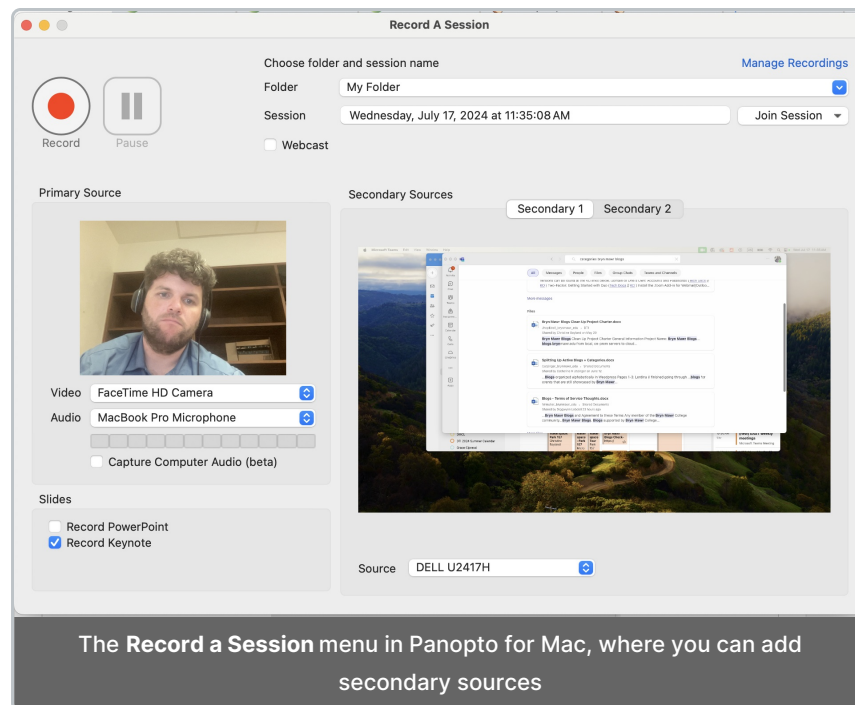


**Warning:** Panopto Capture for Safari is in Beta and has been for a significant amount of time. **We do not recommend you using it.**

5. Once you've made your selection, select **Record** to begin your video capture.

## Add Content in Panopto for Mac

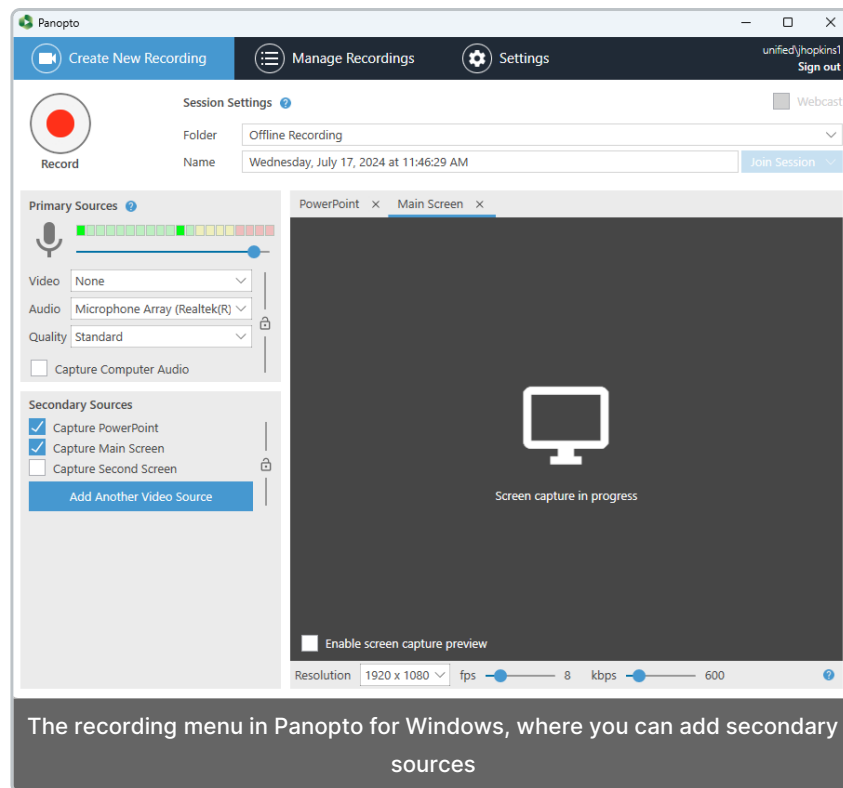
1. Open Panopto for Mac if you haven't already and click **Create New Recording**.
2. In the **Record A Session** window where you'll set up your recording, you'll have two options for adding content to your recording:
  - Go to **Secondary Sources** section and find the **Source** drop-down menu. You will be able to select the screen on any of your connected devices as either **Secondary 1** or **Secondary 2**. Once you've selected your screen, open whatever program you want to display inside that screen. Whatever you open will now be included as a separate video stream in your recording.
  - Go the **Slides** section and check either **Record PowerPoint** or **Record Keynote**, depending on the application you're using. Start your recording and then open up your presentation in the application you're using. It will be included as a separate stream in your recording. You can also make it available for viewers to download as a separate file. See Panopto's articles [How to Allow Viewers to Download Your Slide Presentation](#) and [How to Download the Slides from a Video](#) for more information.



3. Click **Record** to start your recording and **Stop** when finished. Consult [Panopto: Where are my recordings](#) if you need help processing and finding the recording.

## Add Content in Panopto for Windows

1. Open Panopto for Mac if you haven't already and click **Create New Recording**.
2. In the window where you'll set up your recording, go to the **Secondary Sources** menu. Check all of the following boxes you want to:
  - **Capture PowerPoint:** if you want to include an offline presentation. Make sure to start your presentation in the PowerPoint program after you begin recording. This will allow it to be included as a separate stream in your recording. You can also make it available for viewers to download as a separate file. See Panopto's articles [How to Allow Viewers to Download Your Slide Presentation](#) and [How to Download the Slides from a Video](#) for more information.
  - **Capture Main Screen, Capture Second Screen, or Capture Third Screen:** select if you want any of these screens to be recorded as a separate streams. Whatever you open on these screens will be included as part of the recording.



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3. Click **Record** to start your recording and **Stop** when finished. Consult [Panopto: Where are my recordings](#) if you need help processing and finding the recording.

## Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

**Phone:** 610-526-7440 | [Library and Help Desk hours](#)

**Email:** [help@brynmawr.edu](mailto:help@brynmawr.edu) | [Service catalog](#)

**Location:** Canaday Library 1st floor

