

Moodle: Export coursework and materials

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Students are not guaranteed access to Moodle courses beyond the end of a semester. We recommend **exporting copies** of **course syllabi**, **coursework** (assignment submissions, forum posts, etc.) and **readings** you need in future classes or for applications to grad school, fellowships or jobs **at the end of every semester**. (Consider using [bibliographic tool like Zotero](#) or nested folders on [a file storage drive](#) (e.g., OneDrive or your H:// drive) to make it easier to find and re-use files.)

Please note that downloading, use, and storage of Moodle content is subject to the College's [Acceptable Use](#), [Copyright](#), and [Data Handling](#) policies. If you have any questions about these policies or how they apply, please contact the Help Desk.

Before you start, you may need access to the following:

- a **Registered Student** or **Auditor** role in a Bryn Mawr Moodle course.

Download course content

If you only need a few documents, you can **download and save them individually**. If you need many documents or copies of course webpages, Moodle's **Download Course Content** option, which downloads **all** course webpages and documents in a zipped file for viewing without an Internet connection, may help.

Export an Assignment submission

If you no longer have a draft of a course paper you submitted through Moodle, you can download a copy.

Export your Chat, Forum, or Glossary posts

You can also save copies of posts you make in Chat, Forum or Glossary Activities within a course.

Tip: Click the **Activities** drop-down tab, and then an Activity type, such as **Assignments** or **Forum** to list all activities of that type on a single page.

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

Phone: 610-526-7440 | [Library and Help Desk hours](#) □

Email: help@brynmawr.edu | [Service catalog](#) □

Location: Canaday Library 1st floor
