

# Moodle: Take attendance

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The **Attendance** activity enables teachers and students to record attendance (both during and after class) as well as students to view their own attendance.

Before you start, you may need the following:

- an **Instructor of Record** or **Other Editing Teacher** role in a Bryn Mawr Moodle course.

## Create the Attendance activity

## Add sessions

## Edit course schedules

## Take attendance

## Want More Info? Read These Articles from Moodle

- MoodleDocs: [Attendance quick guide](#) □
- MoodleDocs: [Attendance activity](#) □

## Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

**Phone:** 610-526-7440 | [Library and Help Desk hours](#) □

**Email:** [help@brynmawr.edu](mailto:help@brynmawr.edu) | [Service catalog](#) □

**Location:** Canaday Library 1st floor

