The **Attendance** activity enables teachers and students to record attendance (both during and after class) as well as students to view their own attendance.

**Before you start**, you may need the following:

- an Instructor of Record or Other Editing Teacher role in a Bryn Mawr Moodle course.

### Create the Attendance activity

### Add sessions

### Edit course schedules

### Take attendance

### Want More Info? Read These Articles from Moodle

- [MoodleDocs: Attendance quick guide](#)
- [MoodleDocs: Attendance activity](#)

### Questions?

If you have any additional questions or problems, don't hesitate to reach out to the Help Desk!

**Phone:** 610-526-7440  
**Email:** help@brynmawr.edu  
**Location:** Canaday Library 1st floor