

Moodle: Make an assignment extra credit

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Moodle [Gradebook](#) allows you to mark individual assignments as extra credit, as well as create a grading category in which all grading items are worth extra credit. This tech doc shows how to set up each of these options.

Before you start, you may need access to the following:

- a teacher role in a Bryn Mawr Moodle course (i.e., Instructor of record, Other editing teacher, Non-editing teacher)

Mark a grade item as extra credit

The easiest way to do this is to modify the grade item directly by marking the extra credit checkbox. However, the way to do this varies depending on whether you want a) to create an extra credit assignment that students will complete as a Moodle activity or b) you want to create a new extra credit assignment directly in your gradebook without tying it to a Moodle activity.

a) If the extra credit grade item *is tied* to a Moodle activity

b) If the extra credit grade item *is not* tied to a Moodle activity

Create an extra credit category

It is also possible to create extra credit **grade items** within a **category** of their own. This option is useful if you have more than one extra credit item and wish to group them together. If you choose to create an extra credit **category**, your extra credit grade items will be in a category of their own. In this case, the **category** should be marked as extra credit but the individual **grade items** *should not*.

To create an extra credit **category**

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

Phone: 610-526-7440 | [Library and Help Desk hours](#)

Email: help@brynmawr.edu | [Service catalog](#)

Location: Canaday Library 1st floor

