Moodle: Add or change your photo

On Moodle, a user's picture is normally displayed next to the their name, and can appear next to content they have has posted in a forum, or in a participant list. To change your user photo on Moodle:

1. Look for your name in the upper right-hand corner of Moodle. (You should be able to see this from any page on the Moodle site.) Click on “Profile” and then “Edit Profile” near the top on the left side under “User Details”.
2. Scroll down to “User Picture” towards the bottom of the page and use the new drag-and-drop feature to drag a photo from your computer.
3. If there's already a picture there, the first thing you'll have to do is check the box labeled “Delete.” You will then need to scroll down to the bottom of the page and click the button that says “Update Profile.” This will take you back to your profile and your picture should be gone. (If it isn't, you may need to wait a few moments and/or refresh the page.) Now, go back to the “Edit Profile” link and scroll back down to the “User Picture” section. After it says: “Current Picture: none” drag-and-drop a file to add your picture.
4. Once you're finished, scroll down to the bottom of the page and click the “Update profile” button.

Now, you should be brought back to your profile page and your picture should be there. (If it isn't, you may need to wait a few moments and/or refresh the page.)

If there are any problems with the picture, such as the top of your head being cut off or the picture is centered in the wrong way, you may have to edit the picture itself and re-upload it. (Sometimes the best solution is to crop an image the way you want it before uploading it, since you won’t be able to re-center the thumbnail how you wish after it is uploaded to Moodle.)

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the Help Desk!

Phone: 610-526-7440 | Library and Help Desk hours
Email: help@brynmawr.edu | Service catalog
Location: Canaday Library 1st floor