Panopto provides a few different methods for students to upload audio and video recordings as part of a class assignment or project. Each method has different the pros and cons that you should consider when choosing which to use.

**Before You Start**, you may need access to the following:

- a Bryn Mawr College Panopto account
- An Instructor of Record or Other Editing Teacher role in a Bryn Mawr Moodle course.

**Method 1: Use an assignment folder in Panopto**

An Assignment folder is a special type of subfolder in which students can create and upload recordings. As a result, it gives students an easy way to submit audio and video recordings. These recordings can either be made directly in Panopto or first created and edited with other tools before being uploaded to Panopto.

A course folder in Panopto can only have one Assignment subfolder active at a time. If your course includes multiple audiovisual assignments, you can either create a single Assignments subfolder and instruct students on how to name their recordings so that it's clear to which assignment they belong **OR** delete your old assignment folder and create a new one each time you create a new audio or visual assignment.

**Set up an assignment folder**

**How students submit and view videos**

**Close an assignment folder**

**Pros and Cons of this Method**

**Method 2: Give students creator access to a Panopto course folder**
Anyone with a Teacher role in Moodle can give students "Creator access" to a Panopto course folder. This allows students to directly upload recordings into the course folder.

**Give students folder access**

**Pros and cons of this method**

**Method 3: Allowing students to submit a Panopto file to an Assignment in Moodle**

As a Teacher, you can create an Assignment in Moodle to which students can submit links to their Panopto recordings.

**Allow students to submit Panopto files for a Moodle Assignment**

**Pros and cons of this method**

**Further Resources**

- How to Allow Viewers to Record Videos Using Assignment Folders (Panopto)

**Questions?**

If you have any additional questions or problems, don't hesitate to reach out to the Help Desk!

**Phone:** 610-526-7440 | Library and Help Desk hours
**Email:** help@brynmawr.edu | Service catalog
**Location:** Canaday Library 1st floor