

Panopto: Collect audiovisual assignments

Last Modified on 10/02/2025 4:04 pm EDT

Panopto provides a few different methods for students to upload audio and video recordings as part of a class assignment or project. Each method has different pros and cons that you should consider when choosing which to use.

Before You Start, you may need access to the following:

- [a Bryn Mawr College Panopto account](#)
- An **Instructor of Record** or **Other Editing Teacher** role in a Bryn Mawr Moodle course.

Method 1: Use an assignment folder in Panopto

An **Assignment** folder is a special type of subfolder in which students can create and upload recordings. As a result, it gives students an easy way to submit audio and video recordings. These recordings can either be made directly in Panopto or created and edited with other tools before being uploaded to Panopto.

A course folder in Panopto can only have one **Assignment** subfolder active at a time. If your course includes multiple audiovisual assignments, you can either create a single Assignments subfolder and instruct students on how to name their recordings so that it's clear to which assignment they belong **OR** delete your old assignment folder and create a new one each time you create a new audio or visual assignment.

Set up an assignment folder

How students submit and view videos

Close an assignment folder

Pros and Cons of this Method

Method 2: Give students creator access to a Panopto

course folder

Anyone with a Teacher role in Moodle can give students "Creator access" to a Panopto course folder. This allows students to directly upload recordings into the course folder.

Give students folder access

Pros and cons of this method

Method 3: Allowing students to submit a Panopto file to an Assignment in Moodle

As a Teacher, you can create an Assignment in Moodle to which students can submit links to their Panopto recordings.

Allow students to submit Panopto files for a Moodle Assignment

Pros and cons of this method

Further Resources

- [How to Allow Viewers to Record Videos Using Assignment Folders](#) (Panopto)

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

Phone: 610-526-7440 | [Library and Help Desk hours](#)

Email: help@brynmawr.edu | [Service catalog](#)

Location: Canaday Library 1st floor
