Encryption: Emails in Microsoft 365

This article reviews how to encrypt emails in Office365.

See also:

- Encryption: External Storage Drives

When & why

Encryption is required if you must send emails containing financial or personal information (e.g., credit card or Social Security numbers).

Why encrypt?

Encryption ensures that, if the email or account is compromised, that the data contained is inaccessible to any unauthorized users.

How to encrypt

Send an encrypted email

View an encrypted email

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the Help Desk!

Phone: 610-526-7440 | Library and Help Desk hours
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