This article reviews how to access a project request that has been submitted for LITS review.

**Off-campus? Connect to the VPN first!**

### Step-by-step instructions

1. Open **Google Chrome**
2. Navigate to the **LITS Service Catalog**
3. In the top-right, click **Sign In**
4. Log in with your **College email address** and **password**
5. Along the top, click **Project Requests**

6. You will see a list of project requests that you have:
   - **saved** (can still be edited)
   - **submitted** (no longer editable)

### Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk**!

**Phone:** 610-526-7440 | **Library and Help Desk hours**

**Email:** help@brynmawr.edu | **Service catalog**

**Location:** Canaday Library 1st floor