

Network Drives: Connect from your computer

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This article reviews how to **map network drives** to easily access their contents from **File Explorer** or **Finder!**

See also:

- [Group Manager: Grant and revoke access](#)
- [Microsoft Teams: File storage and sharing](#)

Warning: In order to access network drives **off-campus**, you'll need the [College VPN](#).

Network drives

Network Drive	Access	Primary Use
Home Drive (H:)	You	Day-to-day storage of documents and backup
Departmental Drive (S:)	Your department	Shared and commonly accessed documents and procedures
Other Drives (O:, Q:, R:, etc.)	Varies	Department-specific functions

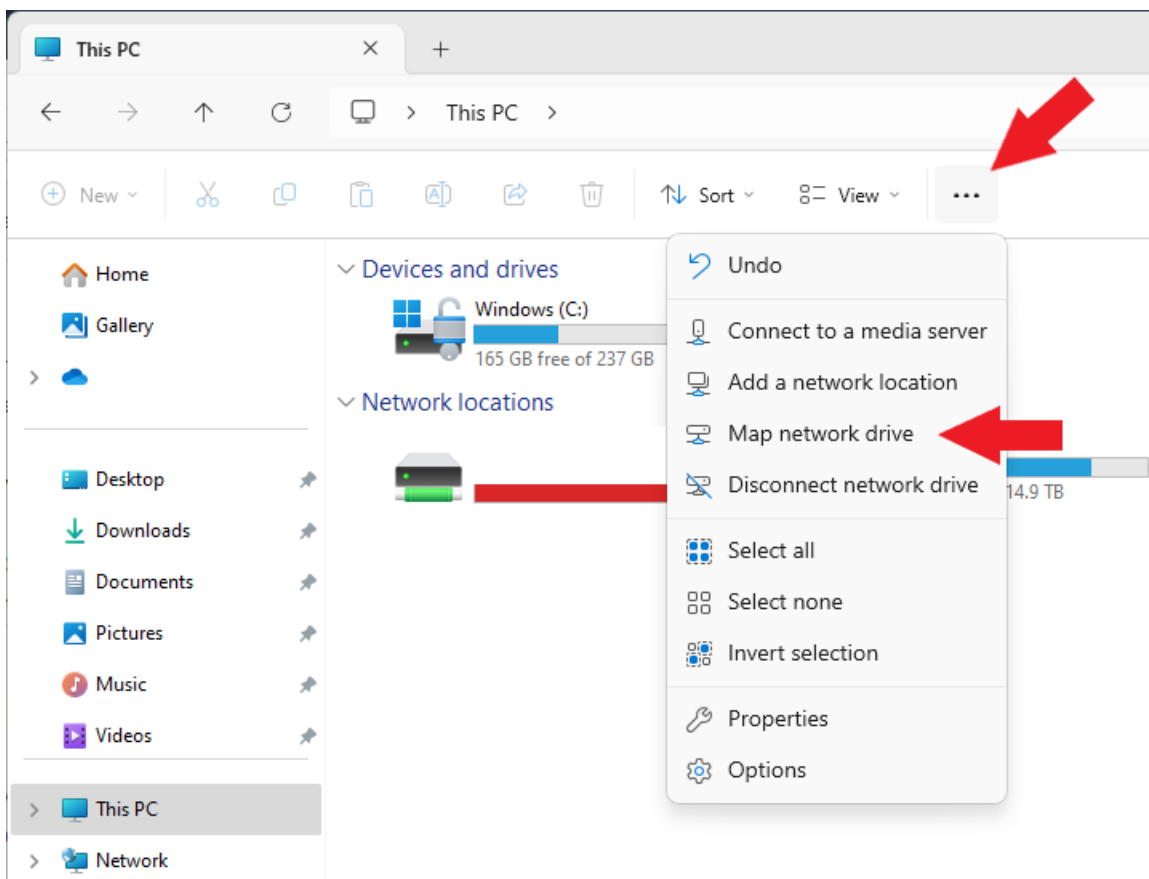
Attention: Don't have access to a network drive? Contact your [File Steward](#) or the [Help Desk!](#)

Mapping a network drive

Note: Want to connect to **multiple drives**? Simply follow the instructions below for each drive.

Windows

1. At the bottom of your screen, click the **Windows Search bar**
2. Type in and select **File Explorer**
3. On the left-hand pane, click **This PC**
4. At the top, click the **ellipsis ...** and select **Map network drive**



5. For **Drive**, select **H: or S:**¹

¹Specialty drives use other drive letters

6. For **Folder**, enter the corresponding path:
 - **Home Drive (H:)** - `\\home.brynmawr.edu\home\your username`
 - **Shared Departmental Drive (S:)** - `\\storage.brynmawr.edu\storage`
7. Uncheck **Reconnect at sign-in**
8. Check **Connect using different credentials**
9. Click **Finish**
10. When prompted, enter your **full College email address** and **password**

11. Click **OK**

macOS

1. Open **Finder**
2. In the top-left of your screen, click **Go > Connect to Server**
3. For **Server Address**, enter the corresponding path:
 - **Home Drive (H:)** - `smb://home.brynmawr.edu/home/your username`
 - **Shared Departmental Drive (S:)** - `smb://storage.brynmawr.edu/storage`
4. Click the **plus +** to add the drive to your favorites
5. Click **Connect**
6. When prompted, select **Registered User**
7. Enter your **full College email address** and **password**

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

Phone: [610-526-7440](tel:610-526-7440) | [Library and Help Desk hours](#) 

Email: help@brynmawr.edu | [Service catalog](#) 

Location: Canaday Library 1st floor
