

Network Drives: Connect from Windows or macOS

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Mapping a network drive allows you to easily and consistently access its contents via **File Explorer** or **Finder**.

Before you start, you will need access to the following:

- a laptop or desktop with internet access
- **Off-campus:** a connection to the [Ivanti Secure VPN](#)

Choose a network drive

Name of Drive	Access	Primary Use
Home Drive (H:)	You	Day-to-day storage of documents and backups
Departmental Drives (S:)	Your department	Shared and commonly accessed documents and procedures
Other Drives (O:, Q:, R:, etc.)	Varies	Department-specific functions

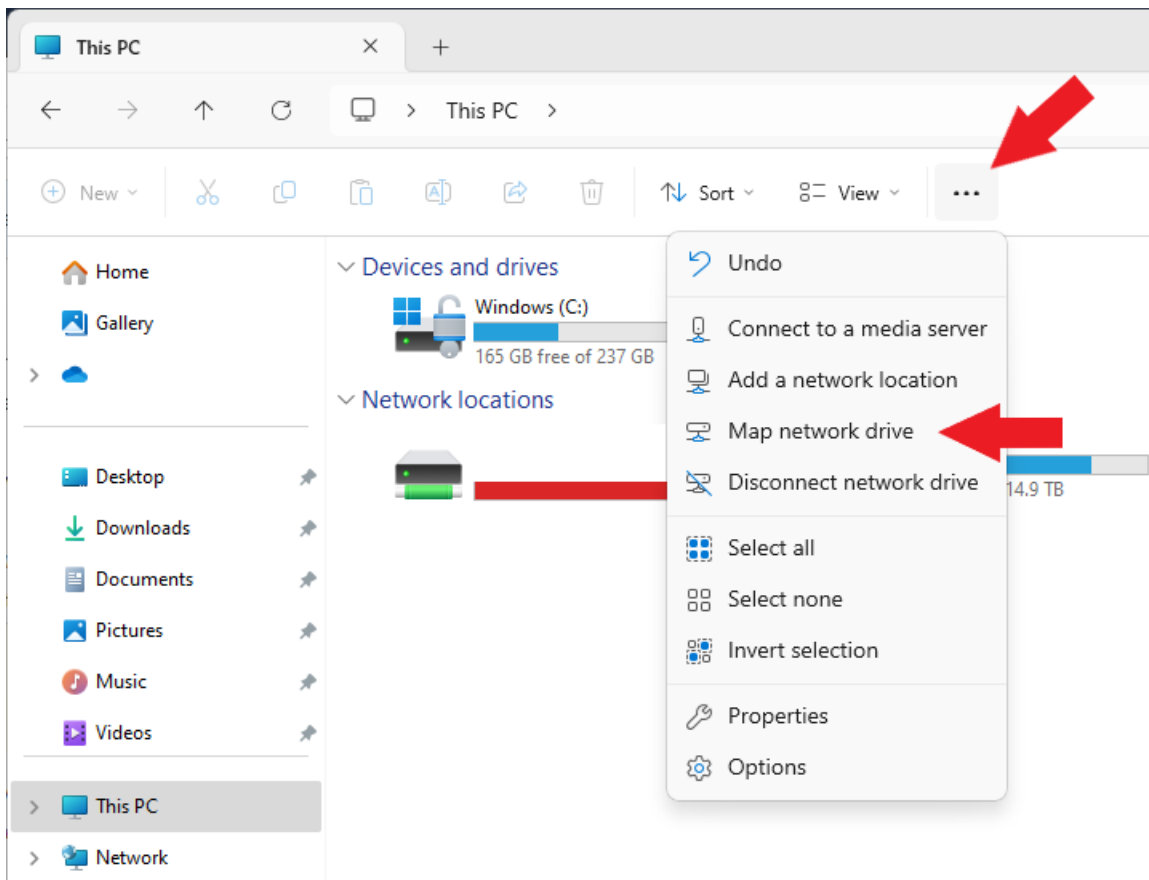
Don't have access to a network drive? Contact the [Help Desk!](#)

Map a network drive

Want to map multiple drives? Simply follow the instructions below for each drive.

Windows

1. Press the **Windows** key on your keyboard
2. Search for and open **File Explorer**
3. On the left-hand pane, click **This PC**
4. At the top of the window, click the **...** and select **Map network drive**



5. For **Drive**, select either¹ **H:** or **S:**
¹Specialty drives use other drive letters
6. For **Folder**, enter the path of the directory you want:

Home Drive (H:)
\\home.brynmawr.edu\home*username*

Departmental Drives (S:)
\\storage.brynmawr.edu\storage

7. Un-check **Reconnect at sign-in**

8. Check **Connect using different credentials**
9. Click **Finish**
10. When prompted, enter your **College username** and **password**
 - If your College username is not accepted, try your **full College email address**
"Remember my credentials" will only work until you change your password
11. Click **OK**
12. In a few moments, your mapped drive **will open in a new window**

macOS

1. Open **Finder**
2. In the top-left of your screen, click **Go > Connect to Server**
3. For **Server Address**, enter the path of the directory you want:

Home Drive (H:)
smb://home.brynmawr.edu/home/*username*

Departmental Drives (S:)
smb://storage.brynmawr.edu/storage

4. Click the **+** to add this address to your favorites
5. Click **Connect**
6. When prompted, select **Registered User**
7. Enter your **College username** and **password**
 - If your College username is not accepted, try your **full College email address**
8. In a few moments, your mapped drive **will open in a new window**

Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

Phone: 610-526-7440 | [Library and Help Desk hours](#) ☐

Email: help@brynmawr.edu | [Service catalog](#) ☐

Location: Canaday Library 1st floor