

# Software Center: Install Programs

Last Modified on 04/07/2026 2:31 pm EDT

Tags: macOS Windows [Faculty and Staff](#)

This article reviews how to install software on **College devices**. For personal devices, see [Software for Personal Devices](#).

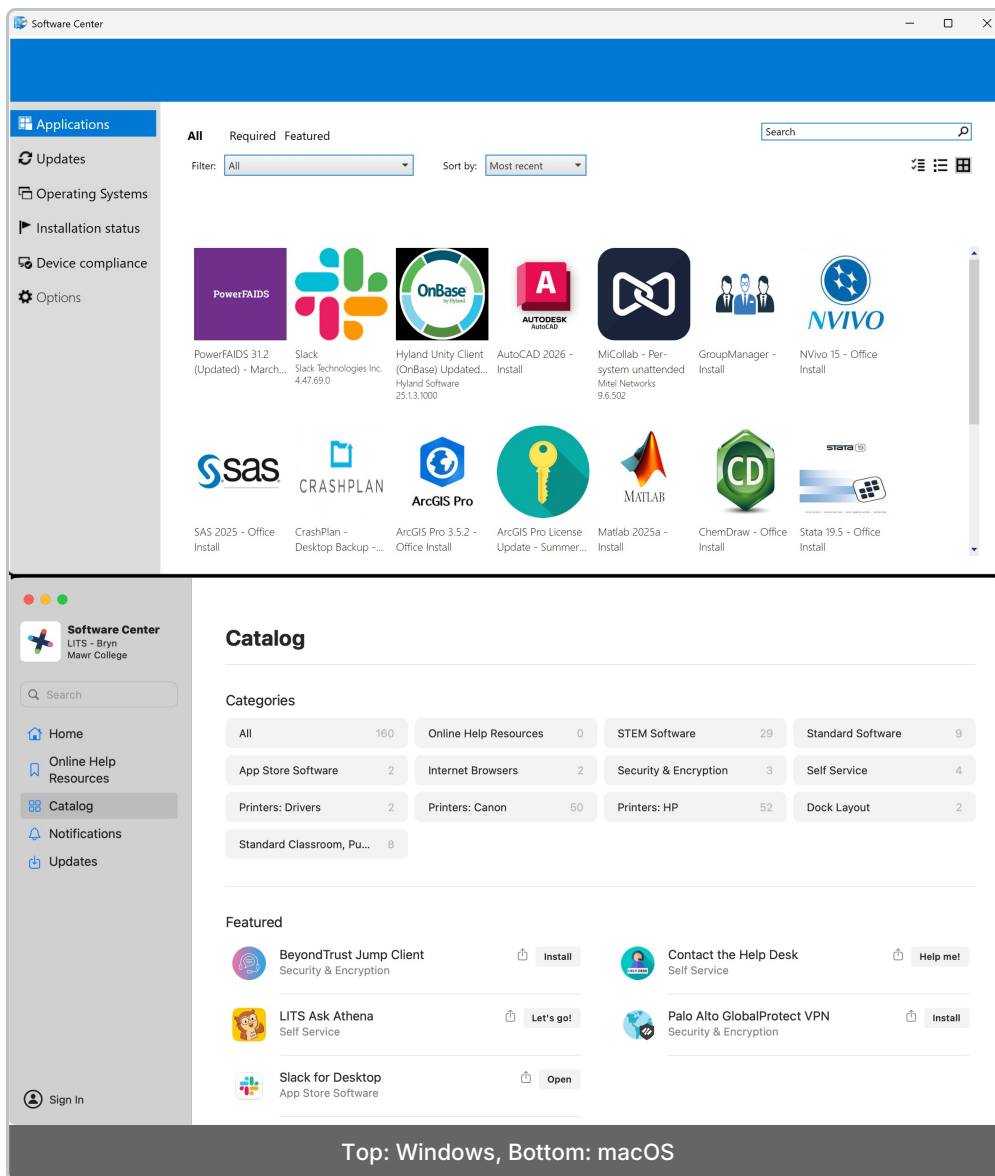
**Before You Start**, you will need the following:

- a College computer
- internet access

## What is Software Center?

**Note:** Software Center is **not available** for personal computers.

*Software Center* allows Faculty and Staff to install commonly used, College-provided software on College computers.




# How to use Software Center

## Windows

**Off-campus?** Connect to the [College VPN](#) first!

1. At the bottom of your desktop, click the **Windows Search Bar**
2. Type in and click on **Software Center**

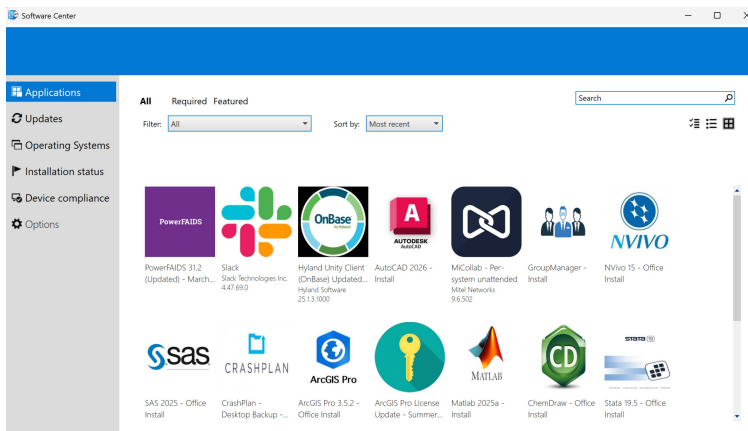
## Best match

 Software Center  
App

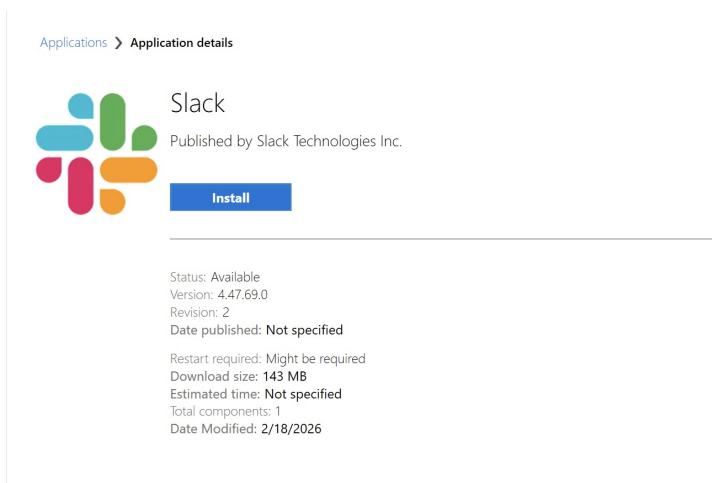
### 3. Wait some time for items to load

- This can take a few minutes depending on your internet speed

### 4. Select an item that you'd like to install

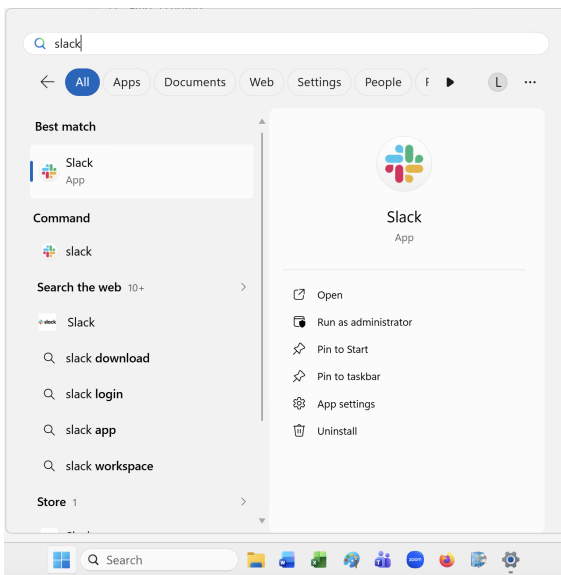


### 5. Click Install



### 6. Wait some time for the program to install

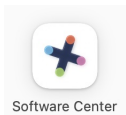
### 7. When complete, newly installed programs can be found via the Windows Search Bar



## macOS

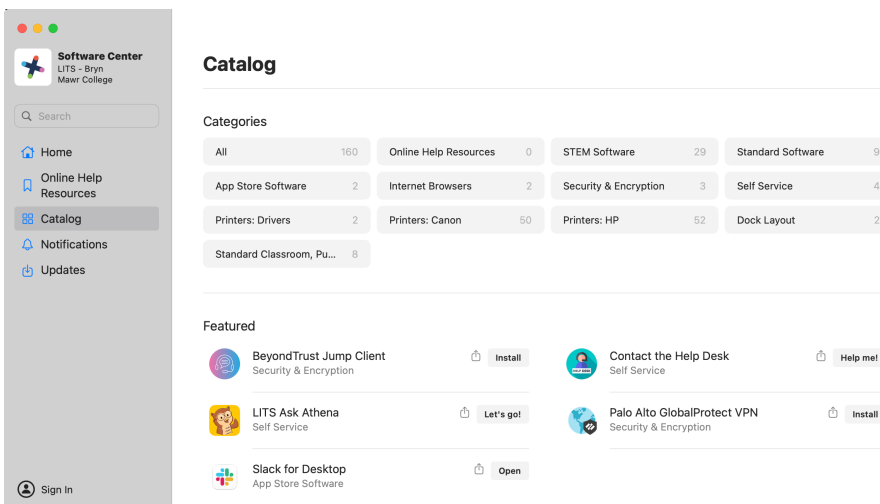
The following instructions can also be used to install [Departmental](#) and [Public printers](#)!

1. Using **Finder**, navigate to your **Applications** folder
2. Open **Software Center**

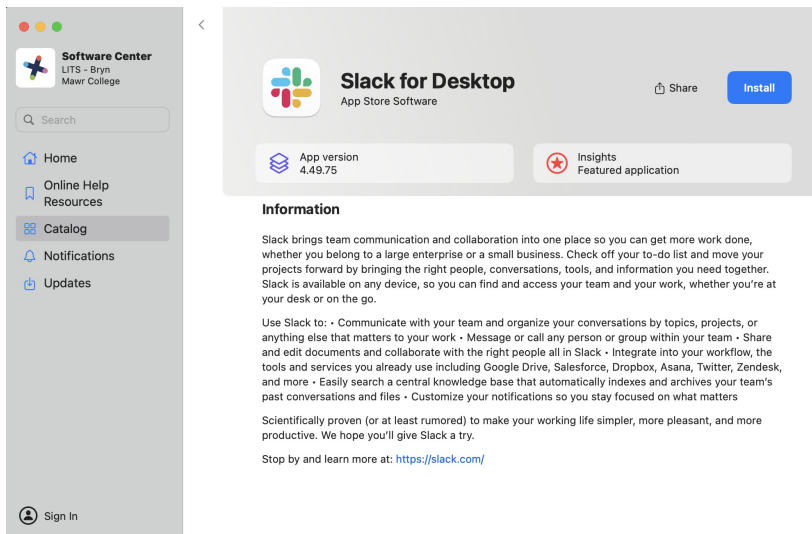


Software Center

3. On the left-hand pane, select your **desired category**



4. Select an item that you'd like to install

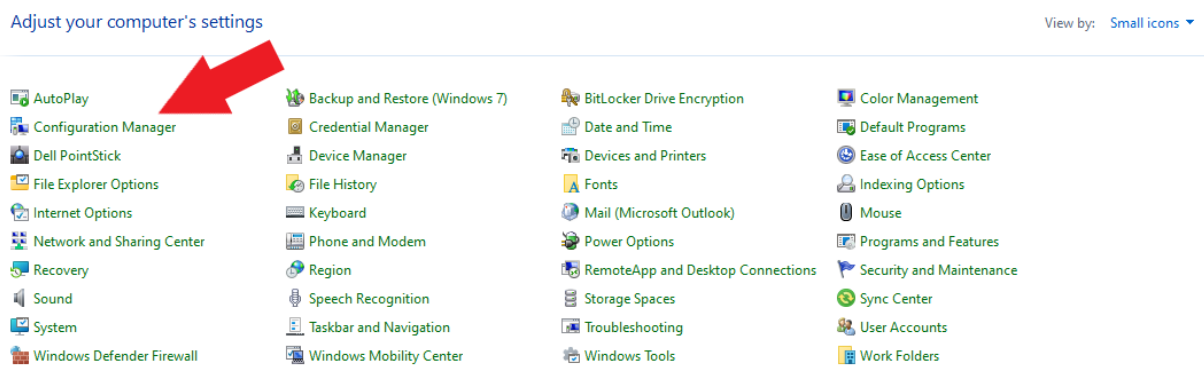


5. Click **Install**
6. **Wait some time** for the program to install
7. When complete, newly installed programs can be found in your **Applications**

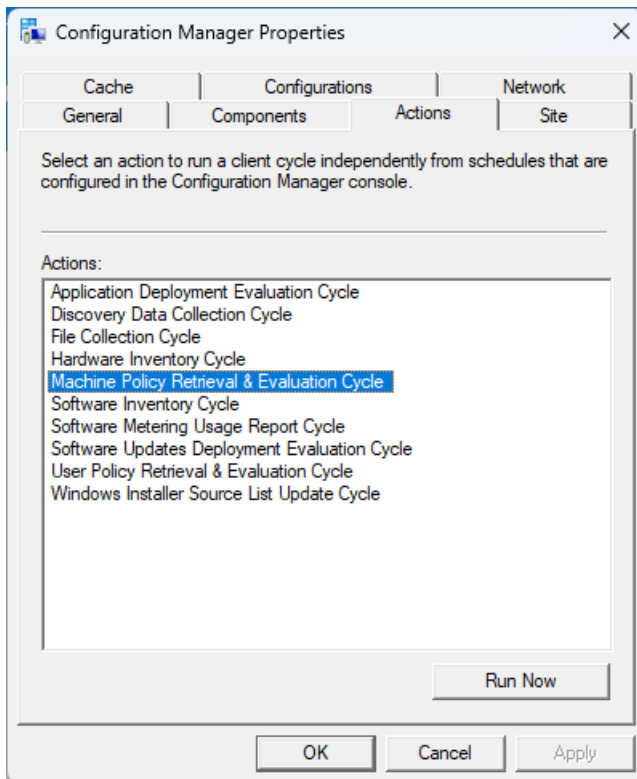
## Troubleshooting: Windows

If some software is missing, you may need to complete **apolicy retrieval** to refresh your computer's connection to Software Center:

1. Close **Software Center**
2. Press the **Windows** key on your keyboard
3. Type in and click on **Control Panel**
4. In the top-right, click **View by** and change the drop-down menu to **Small icons**
5. Click **Configuration Manager**



6. Click the **Actions** tab
7. Select **Machine Policy Retrieval & Evaluation Cycle**



8. Click **Run Now**
9. Wait **5 minutes**
10. Reopen **Software Center**

## Questions?

If you have any additional questions or problems, don't hesitate to reach out to the **Help Desk!**

**Phone:** 610-526-7440 | [Library and Help Desk hours](#) □

**Email:** [help@brynmawr.edu](mailto:help@brynmawr.edu) | [Service catalog](#) □

**Location:** Canaday Library 1st floor